

Andy Northcote Cricket Academy Limited

General Data Protection Regulations Privacy Policy

About this policy

This policy explains when and why we Andy Northcote Cricket Academy Limited, collect personal information and video data about our members and how we use it; keep it secure and your rights in relation to it. This includes all membership categories. We will collect, use and store personal data, as described in this Data Protection Policy when people engage in activities through our coaching portal cricPORT or via our websites, www.andynorthcotecricket.com or www.cricport.co.uk. Normally this will be through some level of membership, where you have signed up to requesting useage or but not limited to members only.

We reserve the right to amend this Data Protection Policy from time to time without prior notice. You are advised to check our web-site regularly for any amendments on the website listed above. We will only share your personal data with any third parties as outlined below to provide you with the best service.

We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the Information Commissioner Office (ICO) website (www.ico.org.uk).

Responsible person

For the purposes of the GDPR, the companies sole Data Protection Officer, will be the “controller” of all personal data we hold about our members and players. The DPO is responsible for making sure the company complies with the General Data Protection Regulation (GDPR) which applies from 25 May 2018. He will review personal data every year to establish whether we are still entitled to process it or not.

Site member’s rights

As a signed up member, you have rights under the GDPR:

- To access your personal data.
- To be provided with information about how your personal data is processed.
- To have your personal data corrected.
- To have your personal data erased in **certain circumstances**.
- To object to or restrict how your personal data is processed in **certain circumstances**.

For more details, please address any questions, comments and requests regarding our data processing practices to the andy@andynorthcotecricket.com

What type of information do we collect?

We receive, collect and store any information you enter on our website or provide us in any other way. In addition, we may use software tools to measure and collect session information, including page response and download time, length of visits to coaching pages, page interaction information and methods used to browse. We also collect personally identifiable information that you enter which could include name, email, communication, product reviews etc.

Specific use and sharing of personal information

In general your personal data will only be used for the purposes of membership management (subscriptions, fees and notfications etc.) and your email and telephone numbers may be used for communication about relevant related matters to your membership on cricPORT, a division of Suitedash (see below), and our coaching Academies website. Your personal data will not be passed to anyone else outside the company and your email will only be given to someone outside the club with your permission.

The Lawful reasons for processing your data.

We have three lawful reasons for processing your data, which are:

1. Processing of your data is necessary for the administration of your membership to our two sites
2. You have given consent to the processing of your data by signing our privacy statement for the specific purposes set out in this policy.
3. The ability to effectively feedback coaching to you by visual aid, cricPORT.

The tables below give further explanation of which lawful reason applies to which data, why we collect it and who we may be required to share it with. The club will make every effort to ensure data is only shared with organisations that are GDPR compliant.

What Information we collect, why we collect it, and who we share it with

In addition to the reasons stated below we may have to disclose your data where we have an inescapable legal obligation.

Data processed as a requirement of managing your membership

| Type of information | Purpose | Shared with |
|---|---|--|
| Member's address, telephone numbers, e-mail address | To provide and operate our services effectively | Coaches within the company only. |
| Dates membership commenced and ended. | Managing your subscription and company coaching insurance purposes | cricPORT software, a division of Suitedash |
| Date of birth / age related information. | Managing membership categories which are age related. | Coaches within the company only. |
| Video evidence of lessons | To allow the player and parent to access information about the their coaching lessons | cricPORT software, a division Suitedash |

Data processed with your consent

Andy Northcote Cricket Academy will seek consent in before processing any information as outlined below. We may be asked to share personal information we process about an individual and the name, address and email address with an appropriate National Governing Body (NGB). This may include the ECB.

Enquiries and other communications with the cricPORT or the Andy Northcote Cricket Academy Limited

When enquiring about the above, we may hold your details for a period of time to deal with the enquiry. Any emails and other communications with the club will only be retained for a period of time appropriate to the content or request.

Children

Parents or guardians signing the membership form or portal on behalf of their child are giving their permission for the data to be used as described elsewhere in this policy.

How we protect your personal data and store information

The Data Controller will process your information electronically and hold all information on a database on a secure computer. No paper copies will be held. Coaches and instructors will also process and hold information pertaining to people under their instruction and necessary information will be made available to coaches and instructors only as required.

Our websites are hosted by Wix.com platform. Wix.com provides us with the online platform that allows us to sell our products and services to you Your data may be stored through Wix.com’s data storage, databases and general Wix.com applications. They store your data on secure servers behind firewalls.

cricPORT is hosted by Suitedash uses third party vendors and hosting partners to provide the necessary hardware, software, storage, and related technology required to run our services. Although SuiteDash owns the code, databases and all rights to SuiteDash applications, you retain all your rights to your data. <https://suitedash.com/privacy-policy>

In the unlikely event of a breach of the security of data we will notify members promptly and we will never sell or pass on your personal data.

Request to see your personal information

If you wish to know what personal data the Academy holds or would like to withdraw consent, please email dpo@andynorthcotecricket.com and he will respond within 7 days of the request.

Accuracy and retention of data

All data will generally be kept for up to 5 years.